From: RYAN, Louise [redacted]
Sent: Fri 21/04/2023 2:34:45 AM (UTC)
To: Kirsty.Alexander [redacted]
Cc: MARINUCCI, Alana [redacted]
Subject: FW: Calculation
Attachment: BANCROFT, Kym 1477542 - CE Estimate 21_04_23.pdf

Dear Kirsty

Thank you for being so quick.

Can I confirm that this calculation is for an end date of 19 May 2023?

I note the date of separation is 21 April however there is a 4 week special leave notice period.

Regards

Louise

From: Kirsty Alexander [redacted]
Sent: Friday, 21 April 2023 12:20 PM
To: RYAN, Louise [redacted]
Cc: BRADLEY, Megan [redacted]
Subject: FW: Calculation

Good Afternoon Louise,

Please find attached estimate as requested.

If you require any further information on this matter I can be contacted on the details below.

Regards,

Queensland Government

Kirsty Alexander
Team Leader, Payroll and Establishment Services
Queensland Shared Services
Department of Communities, Housing and Digital Economy

[redacted]
E W chde.qld.gov.au
Level 2 149 Bolsover Street Rockhampton QLD 4700

From: Shane Harmer [redacted]
Sent: Friday, 21 April 2023 11:10 AM

To: Kirsty Alexander [redacted]
Cc: Louise.RYAN [redacted] BRADLEY, Megan [redacted]
Subject: FW: Calculation

Hi Kirsty

As discussed, can you please arrange for the required calculation to be supplied to Louise within the hour.

Please note the confidential nature of this request

Shane Harmer
Director | Payroll and Establishment Services
Queensland Shared Services | Department of Communities, Housing and Digital Economy
Level 6 | 310 Ann St | Brisbane
[redacted]

Customers first | **Ideas into action** | **Unleash potential** | **Be courageous** | **Empower people** | **Healthy and safe workforce**

From: RYAN, Louise [redacted]
Sent: Friday, 21 April 2023 11:06 AM
To: Shane Harmer [redacted]
Cc: BRADLEY, Megan [redacted]
Subject: FW: Calculation

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Hell Shane

As discussed attached is the DoE calculation based on some general salary.

Can you please provide final calculation for termination no reason with 1 month special leave in lieu of notice.

Thanks

Louise

From: BRADLEY, Megan [redacted]
Sent: Friday, 21 April 2023 10:58 AM
To: RYAN, Louise [redacted]
Subject: Calculation

Hello Louise,

As discussed.

I have attached the email I sent to Shannon last night which contains the calculations and the assumptions I have to make.

Here is the contact for QSS:

Shane Harmer
Director | Payroll and Establishment Services
Queensland Shared Services | Department of Communities, Housing and Digital Economy
Level 6 | 310 Ann St | Brisbane
[redacted]

Kind regards,

Meg

Megan Bradley
Director (Payroll Services)
Gender pronouns: she/her/hers

Workforce Services, Systems and Analytics
People Branch
Department of Education

[redacted]
Level 17 | Education House | 30 Mary Street | Brisbane QLD 4000
PO Box 15158 | City East QLD 4002

I acknowledge the Traditional Custodians of this land, waterways and seas. I pay my respects to their ancestors and Elders of the past and present, and their continued determination to keep culture alive and strong.

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by Departmental Policy and/or law.

Thank you.

Financial Year 2022/2023 — **CASH EQUIVALENT PROVIDED FOR**

Payroll system - **ACE Aurion**

Office of Industrial Relations

BANCROFT Kym [redacted]

Date of Birth [redacted]

Age at Separation Date [redacted]

Basic Information

Eligible Service Start Date	01/08/2022	Separation Date	21/04/2023	Separation Type	SES/SO Contract Ceased		
Substantive Class/Rank	SES4/5	Is RCLV rate diff to SUBS $FN	NO	Is LSLV rate diff to SUBS $FN	NO	Hrs Worked/FN	72.50
Substantive FULL TIME Salary/FN	$ 10,602.10					**FULL TIME** Equivalent Hrs	72.50

Employment Details

ALLOWANCES PAYABLE-Under both LSLV and RCLV

Allowance 1	$	Allowance 2	$	Allowance 3	$	Allowance 4	$
ZCAR	10 4 91						

ALLOWANCES PAYABLE-Under RCLV only

Allowance 1	$	Allowance 2	$	Allowance 3	$	Allowance 4	$

Allowance Details

	Hours		Estimated Tax
Lump B - Pre 78		0.00	0.00
			EstimatedTax
Lump A - Pre 93		0.00	
Lump Mar - Post 93		0.00	

Long Service Leave Balances

	Hours	Work Breakup		Estimated Tax
Rec Leave Balance	40.3000	5893.31	575.27	3016.00

Recreation Leave

	Hours		Estimated Tax
ATL Balance			0.00

Loading is Units or Hours

			Units	Gross L/L	Estimated Tax
Units	320.00	Leave Loading 1	9.91700	1450.22	676.00
		Leave Loading 2		0.00	

Is there an allowance which is used to calculate loading on top of salary? NO

Loading Balances

Public Holidays - Payment of cash equivalent of Lump C category are based on - Recreation Leave (RECC) FT

Payment is for public holidays which fall on/between the dates of — Start Date 22/04/2023, End Date 28/04/2023

	Hours		Estimated Tax
Hours of Public Holidays		0.00	69164.00

230000

Public Holiday Details

Separation Summary	Gross	Tax
Payments of earnings/leave/arrears (impact on ETP/WOI ie overtime)		
Other adjustments (no impact on ETP/WOI ie reversal of termination)		$0.00
Long Service Leave Gross	$0.00	
Recreation Leave Gross	$6,468.58	
Public Holidays Gross	$0.00	
Leave Loading Gross	$1,450.22	Incentive Payment? NO
Separation Payment	$125,952.95	0
Severance payment	$21,204.20	Total $147,157.15
		Work Units 1006.30
Gross	$155,075 95	
Overpayment owing (Net)	$0.00	
Superannuation owing		
Tax owing on Cash Equivalent	$72,856.00	
Tax owing on Incentive/Severence payments	$0.00	
Deductions		
Total Net Due	**$82,219 95**	

Processed by
April Burgess
Checked by
Kirsty Alexander
[redacted]

Separation Summary